

Call to Order

The quarterly meeting of the DSRC was called to order at 1800 on August 13, 2019 in the Respiratory Care Conference Room at AIDHC.

Attendees

Adrienne Trzonkowski, Connie Chun, Kyle Hitchens, Jimmy Keith, Andrew Phillips, Mike Treut, Michelle Bair, Dr. Abby Strang
Phone: Elizabeth Hurley

Welcome Dr. Strang

Dr. Abby Strang was present for the meeting. We all introduced ourselves and Adrienne gave her a brief summary of what it is that we do as a society, as well as the role of a medical director. We invited her to conferences and she told us to let her know whenever we need a speaker.

Treasure update

- Currently, Lisa and Adrienne are on the account at PNC
- In the future, within a month of switching roles, we will have the president and treasurer switch over the accounts (with them being the only ones who have access)
- Currently, we have \$19,711.00 between the PNC and PayPal account
- We will receive \$400 from each vendor for the conference
- \$500 has been paid toward \$7771.40 for embassy suites
- We owe Mike for the summer forum
- We will pay Dr. Strang's AARC Membership
- We will pay for Kyle's forum
- We also discussed open communication amongst the group; anytime money is withdrawn from the account, we should be notified
- Adrienne will talk to Lisa and clarify what our insurance covers as well as what it means to be bonded
- **Fundraising:**
 - So far, Liz has sold over \$600 worth of tickets down south
 - T-shirts will be \$20 a piece at the conference
 - We will hold another GBN in February
 - For the crab raffle, we will do a Facebook live drawing

Agenda Topics:

Annual Conference

Discussion: Current numbers & plans

Result: We currently have 14 vendors, and need at least 5 more

- We have 39 attendees and would like at least 40 more to register
- We will have a meeting prior to the conference at Adrienne's house on September 9th at 5:30
- Everyone to bring a basket for raffles

Awards:

Discussion: We have two awards that we would like to give at the conference

Result: Joe Ciarlo has been nominated for the Patricia Blevins award, and Tom Blackson has been nominated for the community health award

- Mike will have plaques made

County Updates:

Discussion: Michelle has reserved a conference room for the Fall CEU event on Thursday, Dec 5th in room 1303 from 5-8:30pm (event is from 6p-8p)

Result: We will ask Dr. Strang to speak, and Dr. Kayser from Nemours is interested in speaking

Discussion: South CEU Event

Result: Event will be held on December 9th

- There will be 2 speakers: and ENT and infectious disease doctor

Winter forum plans:

Discussion: Sending Kyle to national conference

Result: Kyle has applied for delegate assistance

Misc:

- We would like to involve more RTs by doing visitations to other hospitals, possibly during respiratory care week?
- Kent will possibly be the first hospital we visit; Adrienne will reach out to the director, Nicole
- Cornhole tournament update: too late into the season to reserve anything, Jimmy and Andrew will look into other event options; maybe at a State park with food trucks and beer
- GBN will collaborate with CF Foundation this year

Summer Forum Update:

Discussion: Mike gave a presentation on some of the information that he learned at the summer forum.

Result: As a board, we are doing well, but Mike gave us questions to think about that could help us improve as a board committee and State Society. The AARC has Horizon Goals for the year 2019-2020, and should be in our society's best interest to actively try to connect these goals with our members. Hopefully this will be an ongoing discussion and project so that we can continue working to meet those AARC goals.

A doodle poll will be sent out for the 4th quarterly meeting.

Minutes submitted by:

Connie Chun